



## **PINNACLE ACADEMIC COLLEGE – DISCIPLINE POLICY 2021**

### **ON CAMPUS CLASSROOM, PLAYGROUND AND INCURSION DISCIPLINE**

- If a Student displays behaviour that is outside the College Policies or Rules, they are given 1 reminder of the appropriate behaviour according to the College Policies and Rules
- If the student repeats the behaviour, the Principal is notified of the behaviour, and they are escorted to the Principal for a discussion
- After the Principal has had a discussion with the student and if the student agrees to comply with the College Rules, they are escorted back to the classroom/incursion to apologise to the Teacher and the Class for the interruption and to state it will not happen again
- If the student does not agree to comply, the Parent/Guardian/Carer is called, and the student remains in the Office until the Parent/Guardian/Carer comes to collect the student
- The Principal has an interview with the Parent/Guardian/Carer and Student to explain what has occurred and what is expected moving forward
- The Parent/Guardian/Carer and Student leave the College Grounds immediately
- The student cannot attend class independently until they agree to comply with the College Rules and Policies and apologise to the Class and the Teacher and to state it will not happen again
- The Reverse Suspension Policy is instituted for the following day if the student will still not agree to comply and apologise

### **DISTANCE EDUCATION EVENTS, PLAYGROUND AND INCURSION DISCIPLINE**

- If a Student displays behaviour that is outside the College Policies or Rules, they are given 1 reminder of the appropriate behaviour according to the College Policies and Rules
- If the student repeats the behaviour, the Principal is notified of the behaviour and the Principal comes to the class to escort the student to their Parent/Guardian/Carer in the playground
- After the Principal has had a discussion with the Parent/Guardian/Carer to explain what has occurred and if the student agrees to comply with the College Rules, they need to apologise to the teacher after the Class is finished
- The Student is allowed to re-join the event/incursion after the break and are required to apologise to the Class for the interruption and to state it will not happen again
- If the student does not agree to comply, the Parent/Guardian/Carer is asked to leave the College grounds immediately with their family for the remainder of the Event/Incursion
- The student cannot attend any future DE Event/Incursion independently until they agree to comply with the College Rules and Policies and apologise to the Class and the Teacher and to state it will not happen again
- The Reverse Suspension Policy is instituted for the following Event/Incursion if the student will still not agree to comply and apologise

## **EXCURSION DISCIPLINE**

If a Student displays behaviour that is outside the College Policies or Rules, they are given 1 reminder of the appropriate behaviour according to the College Policies and Rules

- If the student repeats the behaviour, the Teacher notifies the Principal. The Teacher then calls the Parent/Guardian/Carer to request they come and remove their student from the Excursion immediately and gives specific details how to do that
- The Teacher remains with the Student away from the Excursion activity until the Parent/Guardian/Carer arrives to collect the Student
- The next day, the Principal has an interview with the Parent/Guardian/Carer and Student to explain what has occurred and what is expected moving forward and if the student agrees to comply with the College Rules, they need to apologise to the teacher and the students who were on the Excursion and to state it will not happen again
- If the student does not agree to comply, the Parent/Guardian/Carer and Student are asked to leave the College grounds immediately
- The student cannot attend any future Excursions independently until they agree to comply with the College Rules and Policies and apologise to the Class and the Teacher and to state it will not happen again
- The student cannot attend classes at the College independently until they agree to comply with the College Rules and Policies and apologise to the Class and the Teacher and to state it will not happen again
- The Reverse Suspension Policy is instituted for the following day/Excursion if the student will still not agree to comply and apologise

## **REVERSE SUSPENSION**

If a student is issued with a Reverse Suspension, this means that the following day, the Parent/Guardian/Carer MUST attend the College with the Student and be beside them for the entire day, in the classroom and in the playground

- At the end of the day, the Principal has a meeting with the Student and the Parent/Guardian/Carer to explain what is expected moving forward
- If the student agrees to comply with the College Rules and Policies, they are escorted back to the classroom/incursion to apologise to the Teacher and the Class for the interruption and to state it will not happen again and the Reverse Suspension is complete
- If the Student will not agree to comply with College Rules and Policies another day of Reverse Suspension is expected
- If at the end of 2 days of Reverse Suspension the student still does not agree to Comply with College Rules and Policies, the family is immediately unenrolled